

CASTLE PRIMARY SCHOOL



COVID 19 - APPENDIX TO BEHAVIOUR POLICY

WRITTEN BY: J Mason - Head Teacher - 15th June 2020

APPROVED BY: G Cumberlidge – Chair of LGB – 15th June 2020 – under Chair's Action

Signature:

Date:

Review Date: To be reviewed in light of operating protocols and/or changes in legislation related to Covid 19.

Note: This appendix works alongside the Behaviour Policy.

COVID-19: Appendix to Behaviour Policy

We recognise as a school that returning after a long time at home presents a unique and challenging set of circumstances. We acknowledge that our children will take time to settle in and establish themselves in a routine and that it may feel strange to be back in school. Some children may feel anxious or nervous about their return to school and extra well-being initiatives will be available.

There will be some additions and amendments to school rules for children to follow. Some of these arrangements may prove too difficult for our youngest children to follow but every effort will be made to assist them. These are to ensure the safety of all children and staff.

Social Distancing

- Children will await instruction from a member of staff to move around the school and outside areas.
- Use of the toilets is restricted to one at a time. The children may only enter the toilets when directed by a member of staff to assist with maintaining social distancing.
- At break/lunch, all children must stay in their 'bubbles' and within the boundaries given to them from the member of staff in charge. Children must not 'drift' to other 'bubbles'.
- If a child needs to cough or sneeze, they should use a tissue and put it in the bin. Catch it, bin it, kill it. Tissues are available within each classroom and outside each classroom. If a child does not have a tissue, they should cough or sneeze into the elbow/ upper arm and immediately wash their hands.
- NO CHILD SHOULD COUGH, SNEEZE OR SPIT IN THE DIRECTION OF SOMEONE ELSE. SPREADING THESE GERMS IS DANGEROUS FOR EVERYONE.

Behaviour that undermines the safety measures that the school has put into place or risks the safety of other children, staff, volunteers or visitors will not be tolerated. If incidents occur, they will be treated as high level behavioural incidents and sanctioned accordingly.

In The Classroom

- Once in the classroom the children will sit where the teacher has told them to.
- Children must sit in the allocated places in the classroom and maintain social distancing as much as is practicable.
- Exit of the classroom will take place in the same manner as entry, in that children will maintain the social distancing protocol.

Equipment

- Children will be given all equipment and stationary that they need for their lessons. These materials must not be shared with anyone else.
- Children should use the tissues and hand sanitiser within and outside each classroom when needed.
- All children must use their own water bottles and bring their own snacks.
- Children must put all of their own rubbish in the bins provided.
- Children should not bring any other materials or bags into school.

Uniform

- Children do not need to wear the prescribed Castle Primary School uniform but must wear comfortable and appropriate clothing and footwear. (Lessons will be outside if possible)
- Clothing should be changed daily to minimise the spread of Covid 19.

Arrival and Collection

- Children must only be on site if they have been told to be on site.
- Children and their families arriving to and from school must observe the government social distancing guidelines.
- Only use the entrances as follows:
Nursery and Reception - arrival 9.15 a.m. collection 3.15 p.m. main front gate
Years 1 to 3 - arrival 9.15 a.m. collection 3.15 p.m. main front gate
Years 4 to 6 - arrival 9 a.m. collection 3.30 p.m. back door on staff car park

Suspected cases of Coronavirus

- If a child is feeling unwell, they should tell a member of staff immediately.
- If a child or member of staff presents with symptoms whilst in school, they will be sent home immediately, as will any person who has been in close contact with them. We will inform all pupils/ staff if any test results are shared with us.
- Our practice will be amended in the light of any government guidance and we will pass on any changes to parents.

This appendix works alongside the Behaviour Policy.